

Work Health & Safety Policy

Copies to: All Employees, PCBU, WHS Coordinator, Managers & Supervisors

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File #: WHS01

PCBU: Helen Stamatelopoulos
WHS Coordinator: Edward Pivnik

Introduction

This policy recognises that **Lincoln Engineers Pty Ltd** in running its business is responsible for the health and safety of all employees, contractors, guests, customers and the community. In fulfilling this responsibility we have a duty to provide and maintain a working environment that is safe and without risks to health.

Statement of Policy

As the PCBU "Person Conducting a Business or Undertaking" I **Helen Stamatelopoulos** is committed to, exercise due diligence and place a high priority on ensuring all workers are safe from injury and risk to health while they are at work. Health and safety in the workplace will have precedence over work expediency and rank equally with all other financial and operational considerations. I am equally committed to ensuring, as the PCBU **Lincoln Engineers Pty Ltd** will meet their legal responsibilities under the provisions of the WHS Act SA 2012 and relevant Regulations, Approved Codes of Practice and Australian Standards.

I see my responsibility as the PCBU to ensure that the workers under the WHS ACT SA 2012 are equally committed to this concept. I am **accountable** for Work Health and Safety within the organisation holding the position as the *Officer*, prescribed under the WHS Act SA 2012 section 27. To assist me with my duties as the Officer, I have appointed **Edward Pivnik**; Pursuant to Section 27 of the WHS Act SA 2012; as WHS Coordinator to be responsible for the implementation of the requirements of this Act for **Lincoln Engineers Pty Ltd**

As the PCBU under the WHS ACT SA 2012 **Lincoln Engineers Pty Ltd** will take all reasonable action to provide and maintain work healthy and safe working conditions and raise the awareness of all workers, contracted tradespersons, visitors and the public about safe and healthy work practices.

The achievement of maximum safety is dependent on all persons at all levels of **Lincoln Engineers Pty Ltd** (PCBU) participating in the implementation of this policy

Objectives

The objectives of this policy are to ensure:

- all hazards, risks to health and safety are identified, assessed and where they cannot be eliminated are effectively controlled
- measures to control hazards and risks to health and safety are regularly monitored and evaluated
- workers are consulted and encouraged to contribute to the decision-making process on WHS matters affecting their health and safety at work
- all workers receive the appropriate information, instruction, training and supervision they need to safely carry out their responsibilities

Responsibilities

Management are committed to:

- Integrating WHS into all aspects of **Lincoln Engineers Pty Ltd** operations
- Compliance with legislative requirements, current industry standards & co-operation with Regulatory bodies
- Exceeding legislative requirements and aiming for best practice systems of work
- Measurable targets to ensure continued improvement reflected in accountability/key performance indicators at all levels.
- Provision and maintenance of a work environment that is safe and without risks to health.
- Consultation with workers and other parties to improve decision-making on WHS and environmental matters.
- Development, implementation and review of written safe work procedures
- Distribution and communication of safety information and safe work procedures

- Information, instruction, training and supervision to workers, contractors, clients and visitors to ensure safety
- Support and assist workers in effective injury management and rehabilitation.
- Review and assessment of WHS policy

Workers are expected to:

- Take reasonable care for the health and safety of themselves and others at work;
- Co-operate with **Lincoln Engineers Pty Ltd** to enable compliance with WHS legal obligations
- Report workplace hazards
- Participate in consultative arrangements
- Assist management to meet WHS targets/key performance indicators
- Participate in return to work programs

Private Contractors / Work Experience Persons / Contracted Workers

Private contractors, work experience persons, contracted workers have a duty to safeguard their own health and safety and not endanger the health and safety of members of the public and workers of **Lincoln Engineers Pty Ltd**. They must comply with and observe all relevant requirements of **Lincoln Engineers Pty Ltd** (PCBU) policy and abide by all other relevant legislation and regulations pertaining to contractual work. A clause to this effect will be included in all contracts. Under the WHS Act SA 2012 section 7 *meaning of worker* can include all the above.



Lincoln Engineers Pty Ltd is committed to achieving the highest performance in work health and safety with the aim of creating and maintaining a safe and healthy working environment throughout its businesses.

Policy Implementation

This policy will be implemented through the procedures and arrangements established as the PCBU under the WHS ACT SA 2012 **Lincoln Engineers Pty Ltd** health and safety systems which have been designed to provide an optimum level of worker health and safety while at work.

Monitoring

The implementation of this policy will be monitored by all workers.

Dissemination of Policy


A copy of this policy will be placed on the WHS notice board.
The intent of this policy will be clearly explained to all workers.

Review of Policy

As the PCBU **Lincoln Engineers Pty Ltd** will review this policy in consultation with workers every twelve months or earlier should the need arise.

Policy Endorsements

This Policy is endorsed by the undersigned on: 29/6/23


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